Sept AD Minutes

1. Financial Report

2. Bob Squires would like to visit about 14-15 officials

- check schedules and make sure they are correct

- AD evaluations converse with Bob about concerns

- Bob will email information about game day expectations

3. Sharing rosters in r-school

- make sure you share rosters on the conference site

4. Discuss numbers and scenarios for all conf teams

- concerns that conference teams are watered down

- Tim presented options with a handout

- look at options will discuss in October

5. Jeff Trost r-school review

- want everyone to be on the same page

- make sure the schedules are named the same across the board

- two times to use conference schedule

1. Check to make sure schedules are published/ownership

2. Check what the conference is calling the schedules

- Tim and Gregg should be the only one creating conference schedules

- most work is done in non-conference tab

- Creating a new schedule

- make sure in correct school year

- use N/A for gender in sports that have no gender counterpart

- make sure the level matches the conference schedule

- check “I am using this schedule for both……”

- check “Record Edit History after publishing”

-shows why changes were made

- In the schedule when event is checked conference that event will show up on the other school’s schedule.

- All changes show up on all schools’ schedule

- notifications go to both school’s “notify me” list

- search location database to add new locations to your list click on + sign next to location drop down

- check “send game contract” it will automatically send game contract

- do not copy non-conference schedule to roll over without unchecking “I am using this schedule for both……”

- Contact Jeff if you don’t have permission to edit schedule

6. Conference Band Festival

- keep the March date for this year

- look for possible November dates for future

7. Approve 15-16, 16-17 Volleyball and Golf schedules

- approved

8. Discussion of conference trophies

- State of Iowa Trophy w/ picture $57

- Smaller square for 5X7 picture $20-30

- discussion on the size of trophy

-voted to go with 8X10 State of Iowa Trophy

9. Host rotation

- reviewed host rotation schedule

- discussed concerns that some events make big money, some make nothing

- make a schedule of people who want to host certain events

10. Band and Speech directors meet in Oct.

- North Cedar will host Oct meeting @ Stanwood 9:00 AM

11. BOC Suggestions

- Wednesday meetings

-BOC would like AD meeting to move away from Wednesday

- Discussion that Wednesdays are the only day without events

- Meetings will move to central location

- Move start time to 9:00

- ADs should talk to principals to discuss options

- Keep communication lines open with administration

- Consider lowering number of Conference passes

12. Other

- Tim will email out JH event protocol