Sept AD Minutes

1. Financial Report

2. Bob Squires would like to visit about 14-15 officials

 - check schedules and make sure they are correct

 - AD evaluations converse with Bob about concerns

 - Bob will email information about game day expectations

3. Sharing rosters in r-school

 - make sure you share rosters on the conference site

4. Discuss numbers and scenarios for all conf teams

 - concerns that conference teams are watered down

 - Tim presented options with a handout

 - look at options will discuss in October

5. Jeff Trost r-school review

- want everyone to be on the same page

- make sure the schedules are named the same across the board

- two times to use conference schedule

1. Check to make sure schedules are published/ownership

2. Check what the conference is calling the schedules

- Tim and Gregg should be the only one creating conference schedules

- most work is done in non-conference tab

- Creating a new schedule

- make sure in correct school year

- use N/A for gender in sports that have no gender counterpart

- make sure the level matches the conference schedule

- check “I am using this schedule for both……”

- check “Record Edit History after publishing”

-shows why changes were made

- In the schedule when event is checked conference that event will show up on the other school’s schedule.

- All changes show up on all schools’ schedule

- notifications go to both school’s “notify me” list

- search location database to add new locations to your list click on + sign next to location drop down

- check “send game contract” it will automatically send game contract

- do not copy non-conference schedule to roll over without unchecking “I am using this schedule for both……”

- Contact Jeff if you don’t have permission to edit schedule

6. Conference Band Festival

 - keep the March date for this year

 - look for possible November dates for future

7. Approve 15-16, 16-17 Volleyball and Golf schedules

 - approved

8. Discussion of conference trophies

 - State of Iowa Trophy w/ picture $57

 - Smaller square for 5X7 picture $20-30

 - discussion on the size of trophy

 -voted to go with 8X10 State of Iowa Trophy

9. Host rotation

 - reviewed host rotation schedule

 - discussed concerns that some events make big money, some make nothing

 - make a schedule of people who want to host certain events

10. Band and Speech directors meet in Oct.

 - North Cedar will host Oct meeting @ Stanwood 9:00 AM

11. BOC Suggestions

 - Wednesday meetings

 -BOC would like AD meeting to move away from Wednesday

 - Discussion that Wednesdays are the only day without events

 - Meetings will move to central location

 - Move start time to 9:00

 - ADs should talk to principals to discuss options

 - Keep communication lines open with administration

 - Consider lowering number of Conference passes

12. Other

 - Tim will email out JH event protocol